



# WELWYN HATFIELD

**Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.**

Please ask for:  
Graham Seal

12 May 2017

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL to be held on Monday 22 May 2017 at 7.30 pm in the Hawthorne Theatre, Campus West, Welwyn Garden City, Herts.

Yours faithfully

Executive Director  
Public Protection, Planning and Governance

## **AGENDA** **PART 1**

1. **ELECTION OF MAYOR**

To elect the Mayor for the Municipal Year 2017/18.

The retiring Mayor will present the Civic Awards and Queen's Diamond Jubilee Awards for 2017.

2. **APPOINTMENT OF DEPUTY MAYOR**

To appoint the Deputy Mayor for the Municipal Year 2017/18.

3. **APOLOGIES**

To receive apologies for absence, if any.

4. **MINUTES** (Pages 5 - 14)

To confirm as a correct record the Minutes of the meeting of the Council held on 10 April 2017.

5. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

6. ANNOUNCEMENTS

To receive any announcements from the Mayor, Leader of the Council, Member of the Cabinet or the Head of Paid Service.

7. ANNUAL REPORTS OF THE OVERVIEW AND SCRUTINY COMMITTEES AND ON MEMBER DEVELOPMENT 2016/17 (Pages 15 - 36)

To receive the Annual Reports of the Environment, Resources and Social Overview and Scrutiny Committees and the Annual Report on Member Development.

8. REVIEW OF THE CONSTITUTION (Pages 37 - 42)

To consider recommendations from the Cabinet meeting on 4 April 2017 on a comprehensive review of the Constitution in the light of recent major changes.

9. APPOINTMENT OF THE LEADER OF THE COUNCIL, CABINET, LEAD MEMBERS AND COMMITTEES 2017/18 (Pages 43 - 56)

(1) To note that Councillor J.W.Dean was appointed Leader of the Council at last year's Annual Meeting for a term of office which continues until the Annual Meeting after his normal retirement as a Councillor (2018).

(2) To note the appointments by the Leader of the Council of the Cabinet and Lead Members.

(3) To approve the review of political proportionality of Member appointments to Committees and changes to the allocation of seats following the Panshanger Ward bye-election on 4 May 2017 (Appendix "A" attached).

(4) To approve the appointment of Committees (Appendix "B" attached).

10. APPOINTMENT OF REPRESENTATIVES (Pages 57 - 60)

To appoint representatives to serve on outside bodies in 2017/18 (Appendix "C" attached).

11. ATTENDANCES (Pages 61 - 62)

To note the summary of attendances by Members at meetings during 2016/17 (Appendix "D" attached).

12. TIMETABLE OF MEETINGS 2017/18 (Pages 63 - 64)

To approve the dates of meetings for the Municipal Year 2017/18 (Appendix "E" attached).

Circulation: The Mayor and Members of the Welwyn Hatfield Borough Council  
Executive Board  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Graham Seal, Governance Services Unit on 01707 357444 or email – [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)**